Notice to Vacate Break Lease

To Momentum Property:

Attention (Property Manager Name): Office:

I/we (name),

of (address)

I/we hereby give notice of my/our intention to vacate the above mentioned property on (date)

I/We understand that by breaking the Tenancy Agreement, we remain responsible for the tenancy as agreed in our signed Tenancy Agreement, to:

- ☐ Pay rent until a new tenant moves into the property and commences paying rent, or until the Tenancy Agreement expires (whichever occurs first).
- ☐ Pay one (1) week's rent to the lessor for costs associated with securing a new tenancy (including marketing, open homes, and the final inspection).
- ☐ Ensure the property is cleaned and presented in a ready-to-let condition, in line with the Property Inventory and Condition Report.
- ☐ Ensure carpets are professionally steam-cleaned, left dry, and provide a receipt at the final inspection.
- ☐ Cancel and withdraw all services in my/our name (including trash packs and other contracted services) from the property. ACT Government bins must be left empty and clean at the final inspection.
- ☐ Acknowledge that Momentum Property does not conduct final inspections on weekends, public holidays, or outside 9am to 5pm.
- ☐ Understand that access to the property may be required for the purpose of re-letting.
- ☐ Allow 15-minute exhibitions to assist with securing a suitable new tenant during the final 21 days of the tenancy, limited to the following times (please tick):

☐ Monday ☐ Tuesday ☐ Wednesday ☐ Thursday ☐ Friday ☐ Saturday (9am-2pm)

Contact Details

I/we are available on the below contact number, and are contactable in the middle of relocation.

Mobile: Email:

Forwarding Address:

My/our reason for vacating is:

Signature of all tenants on tenancy agreement

Signature: Date:

Signature: Date:

Office Use Only (By Property Manager)

Staff:

Date Received:

momentum Property